

COLUMBIA COUNTY QUORUM COURT

REGULAR MEETING

May 7, 2018

5:00 P.M.

**2ND FLOOR COURTROOM
COLUMBIA COUNTY COURTHOUSE**

JUDGE'S AGENDA

Meeting will come to order

Clerk will please call the roll

Invocation

Clerk will please read the minutes

Committee Reports

Jail	Chair – Lee Co Chair - Terry
Building	Chair – Blair Co Chair - Cook
Finance	Chair - Pate Co Chair – Blair
Personnel	Chair – Terry Co Chair - Drake
Solid Waste	Chair – Drake Co Chair – Cook

Old Business

New Business

- A. Consider and Appropriation Ordinance Transferring Within and Supplementing Various Budgets

There will be a Finance Committee meeting directly following the Quorum Court meeting. The purpose of this meeting is to discuss the Jail expense concerns.

APPROPRIATION ORDINANCE 2018.

BE IT ENACTED BY THE QUORUM COURT OF COLUMBIA COUNTY, ARKANSAS

AN APPROPRIATION ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING AND SUPPLEMENTING THE ANNUAL OPERATING BUDGET FOR THE TREASURER'S AUTOMATION AND COLLECTOR'S AUTOMATION FUNDS OF COLUMBIA COUNTY FOR THE YEAR 2018. **AN APPROPRIATION ORDINANCE TRANSFERRING WITHIN THE COLLECTOR'S AUTOMATION FUND BUDGET AND SUPPLEMENTING THE TREASURER'S AUTOMATION AND COLLECTOR'S AUTOMATION FUND BUDGETS.**

ARTICLE 1 The Quorum Court has found and determined that the Treasurer's Automation and Collector's Automation Funds Budgets, for Calendar Year 2018, as appropriated by Appropriation 2017.28, is hereby amended as set forth; and

ARTICLE 2 That the Quorum Court did on May 7, 2018 adopt an amended budget transferring within the Collector's Automation Fund Budget and supplementing the Treasurer's Automation and Collector's Automation Fund Budgets, as documented below. Supplementing from available unappropriated funds and are for expenses relating to their offices at the new building.

TRANSFERRING:

COLLECTOR'S AUTOMATION FUND/3001.0104

\$1,480.00 from 3001.0104.4004/capital outlay/fixed assets to 3001.0140.3009/other professional services

SUPPLEMENTING:

TREASURER'S AUTOMATION FUND/3000.0103

\$50,000.00 to 3000.0103.3009/other professional services

COLLECTOR'S AUTOMATION FUND/3001.0104

\$48,520.00 to 3001.0104.3009/other professional services

ARTICLE 3 Pursuant to Arkansas Code Annotated Section 14.14.907, this Appropriation Ordinance shall be effective immediately upon passage by the Quorum Court and Approval by the County Judge.

DATE OF PASSAGE: May 7, 2017

APPROVED:

ATTEST:

LARRY ATKINSON
COLUMBIA COUNTY JUDGE

SHERRY L. BELL
COLUMBIA COUNTY CLERK

**SOLID WASTE COMMITTEE MEETING
APRIL 10, 2018
COLUMBIA COUNTY COURTHOUSE, 2ND FLOOR
5:00 P.M.**

Chairman James Drake called the meeting to order. Mr. Terry Williams gave the invocation.

Those in attendance are as follows:

Judge Larry Atkinson	Beverly Thomas
James Drake, Chairman	Cindy Walker
Penny Cook, Co-Chairman	Selena Blair
Terry Williams	Mike Howell
Billy Wayne Taylor	Parnell Vann
Steve Lee	Cammie Hambrice
Annette Pate	Dave Sehon
Marjie Blair	
Robert Nash	
Lynn Story	
Carolyn Terry	

Mr. James Drake opened the meeting stating the purpose of this meeting is to decide whether to extend the Solid Waste Contract with WCA or to put the contract out for bid. He requested to hear comments from his committee first and then he would open the discussion up to the rest of the quorum court members and others in attendance.

Committee members Mr. James Drake, Mr. Steve Lee, Mrs. Penny Cook, and Mr. Billy Wayne Taylor all were in favor of extending the contract. Mr. Terry Williams was in favor of putting the contract out for bid.

Mr. Robert Nash, Mrs. Carolyn Terry, Mrs. Marjie Blair and Mrs. Annette Pate all were in favor of extending the contract.

Judge Atkinson asked did the court want him to negotiate with WCA like he did with the current contract and did they want to do a three (3) year or a five (5) year extension? All were in favor of extending the contract for five (5) years except Mr. Williams. After much discussion it was decided that the Judge would negotiate with WCA for the best contract for the county and would then bring it back to the Quorum Court for a vote.

A motion to adjourn was made by Mr. Taylor and seconded by Mr. Williams. All were in favor.

COLUMBIA COUNTY LIBRARY BOARD OF TRUSTEES MINUTES
February, 24, 2018

Columbia County Library Board of Trustees met Monday, February 24, 2018, for their regular monthly meeting at 5:00 pm in the Board Room of the Library. The meeting was called to order by Board Chair John White. In attendance were John White, Jim Garrett, Betty Epley, Bonnie Hardwell, Director Rhonda Rolan, Assistant Director Morgan Chance, and Bookkeeper Denise McNiel.

Minutes: A motion to accept the January 22, 2018, minutes as presented was made by Jim, was seconded by Bonnie, and passed by a vote of the board.

Correspondence and Communications: The New Life Church has asked that the library allow them to open the gate between the library and the church on Sundays. The gate was installed by the county for the safety of library patrons entering and leaving the building and is to only be opened for emergency vehicles and for extenuating circumstances. The gate will remain locked but the church can use the library's parking anytime the library is closed.

Director's report

1. The "Reader's Anonymous" book club met on Monday, January 22, 2018 to discuss the book *Fahrenheit 451*, by Ray Bradbury . Morgan met with the Teen Advisory Board after the book club meeting.
2. Rhonda attended the Board of Directors meeting for South Arkansas Women's' Network on Wednesday, February 7, 2018.
3. Shackelford Construction came to the library on Tuesday and Wednesday, February 6-7, 2018, to repair the sheetrock at the back entrance to the library. He did some other minor jobs while here.
4. Dyson's Heating/Air-Conditioning came to the library on Tuesday, February 6, 2018, to check the heating units in the library. There were three things that need to be repaired and they had to order the parts.
5. Arkansas Automatic Sprinklers and Fire Suppressants came to the library on Wednesday, February 7, 2018, to inspect the sprinklers and while here the workers replaced two batteries in the fire alarm system. They accidentally set off the fire alarm in the course of their work and this made the elevator stop working. The normal reset procedure didn't work so the elevator company had to be called; they came the next day and repaired it.
6. Rhonda, Morgan, Char, and Becky went to the Taylor Branch Library on Thursday, February 8, 2018, to help the branch manager Betty Jackson with the weeding process. Morgan worked on the fiction collection and Becky removed items from the catalog. Rhonda and Char rearranged the non-fiction collection. The staff found several books there that weren't

cataloged and brought them back to the main library to be entered into the system. They will return next month to finish the remainder of the collection.

7. Rhonda went to North Little Rock on Thursday afternoon, February 8, 2018, to order some signage for the library and to take a sample of previous signage for color matching.
8. Rhonda attended the board meeting of the Arkansas State Library on February 9, 2018, and picked up a package of coding books for the Taylor Branch Library. The main branch had already received a set of these books. At the meeting there was a discussion about Governor Hutchinson's digital initiative to preserve Arkansas cultural heritage. Rhonda asked one of the governor's liaisons if smaller libraries would be included in this and he indicated that this would be the case.
9. In the afternoon of the same day Rhonda attended a meeting of the Arkansas Book Consortium to discuss a merger with libraries that aren't already in the consortium. If the non-member libraries agree to the stipulations, the collection will grow to a much larger size. Collection development will be centralized hopefully making it an easier task.
10. Bob Genestet came to the library on Wednesday, February 7, 2018, to discuss the purchase of a computer for the upstairs catalog that is not working. He also was updated on the status of the library's software conversion to Atrium.
11. Rhonda and Morgan attended an online administrative training session for Atrium on Thursday, February 15, 2018.
12. Rhonda worked with the customer representative from Overdrive on Friday, February 16, 2018, to make certain the library could connect to Overdrive from the library's new OPAC.
13. Josh Eads replaced the gymnasium lights with LED bulbs on Saturday, February 17, 2018.
14. The library staff, along with staff from Taylor and Lafayette County, attended training by Cindy Gray from Book Systems on Tuesday and Wednesday, February 20-21, 2018, to learn how to use the new integrated library system called Atrium.
15. Bob Genestet came to the library to work with Book Systems technicians to connect the library's printers to Atrium.
16. Rhonda met with library staff on Thursday, February 22, 2018, for a regular staff meeting.
17. When the library opened at noon on Thursday, February 22, 2018, the Atrium software went live and staff began using it to help library patrons. There were a few glitches that Tech Support had to address but things went smoothly for the most part.

18. The 4-H Club brought a group of 12 students to the library on Thursday, February 22, 2018, for a tour of the library.

Old Business: Rhonda discussed the Patron Behavior Policy updates. After discussion, Betty made the motion to accept the updates as written, Jim seconded the motion. Motion carried.

New Business: This is the time of year that election of officer's takes place. Betty made the motion to keep the current officers in place. Jim seconded the motion. Motion carried.

Rhonda discussed the purchase of a new copier for the public. She had a quote from Datamax of what the library wants to lease. Betty made a motion to lease the machine as quoted. Bonnie seconded the motion. Motion carried.

Financial Report: Denise reported that at the end of January the library had used 5.09% of its annual budget. Projected usage for one month is 8.33%. The library ended January under budget by 3.24%. The library's Special Account balance is currently at \$84,037.29. There was \$40 in sales of *Images of America Columbia County* in January.

Rhonda shared a letter with the board that the Columbia County Library is proud to partner with the South Arkansas Heritage Museum in order to help preserve the past history of Columbia County. The board was pleased with the letter and its partnership with the museum.

Rhonda asked the board if Kimberly Bridges, part time shelver, will be allowed to work more hours while the library only has one shelver at the time if the county will allow it. The board agreed to this.

There being no further business, a motion to adjourn was made by Betty, seconded by Jim, and passed by a vote of the board. The meeting adjourned at 6:00 pm.

The next meeting will be on March 26, 2018 at 5:00 pm in the Board Room of the library.

Secretary ~ Melba Keith

Minutes ~ Denise McNiel

April 30, 2018

Dear Columbia Quorum County Court Members,

As we approach the half way point of year three on the scanning/indexing project, I want to inform the court on our current status. I have stated previously the book groupings that have been completed. We are currently completing the indexing of the Oil and Gas books that have been scanned. As of April 2018 our report indicates there are eleven (11) books remaining.

It has been decided that we will scan the Chancery/Circuit court books. Originally the thought was the shucks held all of this information. It is evident the shucks will be the last in the scanning process. However needed information can be retrieved from the Chancery/Circuit books.

I feel it is very important to remind the court that there are over thirty (30) plus years of books that will need a more powerful scanner, to reproduce a clean document. This part of the project will be bid out later this year 2018. After scanning, indexing will have to be done on these books, that being said, at the end of the year 2018 there will be indexing and proofing still to be completed. I urge the court as budget time approaches for 2019, that the Quorum Court and the newly elected Circuit Clerk will be able to complete this project.

As the year closes my congratulations to all involved that had the foresight to fund this project.

Sincerely,

A handwritten signature in black ink that reads "Linda M Sparrow". The signature is written in a cursive, flowing style.

Linda M Sparrow

Supervisor Scanning Project